







# Step-by-Step Guide to Membership Registration

For best results, PAVO membership registration should be completed using a desktop/laptop and the Google Chrome  internet browser.



[Click here](#) to start the membership registration process or login on the PAVO website and select “PAVO Membership Registration” in the **MY REF KIT** tab.

<p><b>Step 1</b></p>	<p><b><u>Accept Terms and Conditions of Membership</u></b></p> <ul style="list-style-type: none"> <li>• Read each term and condition and click “Yes” for each of the six terms. <input type="radio"/> No <input checked="" type="radio"/> Yes</li> <li>• Enter your name and PAVO password.           <div style="margin-left: 20px;">             Name of Member: * <input type="text"/>              PAVO Password: * <input type="password"/> </div> </li> <li>• Click <b>REGISTER</b></li> </ul>
<p><b>Step 2</b></p>	<p><b><u>Provide Central Hub Data</u></b></p> <ul style="list-style-type: none"> <li>• Select the Conferences you work for each NCAA Division.</li> <li>• Provide any Conflicts of Interest.</li> <li>• Enter your ArbiterSports Login email           <ul style="list-style-type: none"> <li>– You must provide the email address you use to login to ArbiterSports, or your Central Hub registration will not process.</li> </ul> </li> <li>• Click <b>Submit Central Hub Data</b></li> </ul>
<p><b>Step 3</b></p>	<p><b><u>Select Membership Type (Standard or Associate) and Affiliated Board</u></b></p> <ul style="list-style-type: none"> <li>• <b>Returning members:</b> <ul style="list-style-type: none"> <li>– Click <b>Yes</b> if you want the same membership options chosen during your most recent registration.</li> <li>– Click <b>No, I want another option</b> if you want to choose a different membership type and/or a different Board. Follow the steps in the registration wizard to choose your desired membership type and Board.</li> </ul> </li> <li>• <b>New members:</b> Follow the steps in the registration wizard to choose your desired membership type and Board.</li> <li>• Click <b>Go to E-Store to Register</b></li> <li>• After you have selected your membership type and Board, click <b>Add to cart</b></li> <li>• Click <b>View cart</b> to go to your cart and complete your registration.</li> </ul>

<b>Step 4</b>	<b><u>Complete Payment for Membership Registration</u></b> <ul style="list-style-type: none"><li>• Three items will be added to your cart: Board Membership, PAVO Membership, and NCAA Central Hub Registration.<ul style="list-style-type: none"><li>– <u>All three items</u> must be purchased at the same time.</li><li>– If you delete one of the items from your cart, your cart will be emptied, and you will need to repeat Step 3.</li></ul></li><li>• After reviewing your cart, click  to enter your payment information.</li><li>• After entering your payment information, click  to finish your payment.</li><li>• On the Order Confirmation page, click  to view your receipt and then continue with Step 5.</li></ul>
<b>Step 5</b>	<b><u>Confirm Central Hub Registration</u></b> <ul style="list-style-type: none"><li>• Go to the  tab and click PAVO membership registration.</li><li>• Review your current NCAA Central Hub status.</li><li>• If your status indicates “awaiting processing” for more than 24 hours, please contact <a href="mailto:PAVOhelp@gmail.com">PAVOhelp@gmail.com</a>.</li></ul>

## Congratulations!

You have completed all steps necessary to be registered with PAVO and the NCAA Central Hub for the 2021 season.

Standard and Associate members will receive a “Welcome Packet,” distributed by ArbiterSports. Please allow 2-4 weeks for delivery of your Welcome Packet.