



Step-by-Step Guide to Membership Registration

For best results, PAVO membership registration should be completed using a desktop/laptop and the Google Chrome  internet browser.



[Click here](#) to start the membership registration process or login on the PAVO website and select “PAVO Membership Registration” in the **MY REF KIT** tab.

<p>Step 1</p>	<p><u>Accept Terms and Conditions of Membership</u></p> <ul style="list-style-type: none"> • Read each term and condition and click “Yes” for each of the six terms. <input type="radio"/> No <input checked="" type="radio"/> Yes • Enter your name and PAVO password. <div style="margin-left: 20px;"> Name of Member: * <input type="text"/> PAVO Password: * <input type="password"/> </div> • Click REGISTER ▶
<p>Step 2</p>	<p><u>Select Membership Type (Standard or Associate) and Affiliated Board</u></p> <ul style="list-style-type: none"> • Click Go to E-Store to Register • Returning members: <ul style="list-style-type: none"> – Click Yes if you want the same membership options as 2018. – Click No, I want another option if you want to choose a different membership type and/or a different Board. Follow the steps in the registration wizard to choose your desired membership type and Board. • New members: Follow the steps in the registration wizard to choose your desired membership type and Board. • After you have selected your membership type and Board, click Add to cart <ul style="list-style-type: none"> – Click OK when prompted to confirm your membership registration.
<p>Step 3</p>	<p><u>Complete Payment for Membership Registration</u></p> <ul style="list-style-type: none"> • Three items will be added to your cart: Board Membership, PAVO Membership, and NCAA Central Hub Registration. <ul style="list-style-type: none"> – <u>All three items</u> must be purchased at the same time. – If you delete one of the items from your cart, your cart will be emptied, and you will need to repeat Step 2. • After reviewing your cart, click Secure checkout to enter your payment information. • After entering your payment information, click Place order now to finish your payment. • On the Order Confirmation page, click Print to view your receipt and then continue with Step 4.

Step 4 Go to the NCAA Central Hub*

- On your receipt preview, click the highlighted link to return to the PAVO Membership registration link.

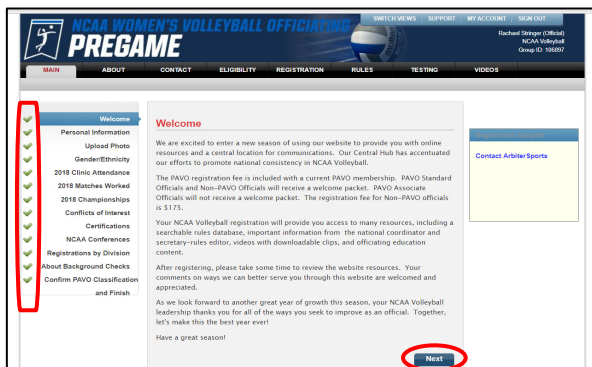
Your order contains a membership registration that requires additional action.
Please go to the [PAVO Membership registration at this link](#) to complete your registration.

- This link will also be provided in your emailed receipt and can be accessed any time by logging in on the PAVO website and selecting “PAVO Membership Registration” in **MY REF KIT**.
- It is important to read all of the instructions on the PAVO Membership Registration page.
 - If your PAVO email address is the same as your Arbiter login, click the personalized link provided at the bottom of the registration confirmation page.
[Click here to go to NCAA Central Hub with youremail@domain.com](#)
 - If your PAVO email address is different than your Arbiter login, click **Change Arbiter Login** to submit your Arbiter login, and then click the newly created personalized link.
 - **NOTE: You must be logged in on the Arbiter website in order to complete Central Hub registration. If you are not logged in on Arbiter, open Arbiter in a separate tab and login before clicking your personalized link from the PAVO Membership Registration page.**

*If you do not have an Arbiter account, click the personalized link to be re-directed to Arbiter. You will need to create an account with Arbiter before you can continue with Step 5.

Step 5 Complete Central Hub Registration

- When you arrive at the Welcome page, click “Next” to start the Central Hub process.
- On the Personal Information page, enter your Arbiter password and **hit TAB**.
- After verifying your personal information is correct, hit “Next” to continue.
 - **NOTE: If your personal information does not auto fill, you will need to contact ArbiterSports support at success@arbitersports.com for assistance.**
- When you have completed registration, you should have 13 green checkmarks noting that you have completed each section of the Central Hub registration.



The screenshot shows the 'Personal Information' registration form. The 'Email' field is pre-filled with 'youremail@domain.com'. A red circle highlights the 'Password' field, with a yellow callout box stating: 'Step 1: Enter your Arbiter password and hit TAB. Do not hit ENTER! Your personal information will be auto-filled.' Below the form, another yellow callout box states: 'Step 2: After verifying your personal information is correct, hit Next.' The 'Next' button at the bottom right is also circled in red. A legend at the bottom right indicates that an asterisk (*) denotes required information.

Congratulations!

You have completed all steps necessary to be registered with PAVO and the NCAA Central Hub for the 2019 season.

Standard members will receive a “Welcome Packet,” distributed by ArbiterSports **after July 1, 2019.**